

11th September 2020

Dear Parent/Carer,

Face Coverings in School

In response to the increasing number of Covid-19 infections nationally, we have taken the decision to **encourage all students and staff to wear a face covering in school from Monday, 14th September.**

We are not making the wearing of face coverings compulsory at this stage- we are just strongly encouraging them to be worn to enhance the safety of our students and staff.

We are encouraging students to wear face coverings at the following times:

- In their inside homebase area at the start of the day, when lining up to be collected by their teachers
- In their inside homebase area at break and lunch except when eating/drinking
- Walking to and from lessons (staff will ask those students with face coverings, to put their face coverings on before escorting them to their lessons and as the final activity in their lessons before escorting them back to their homebase area)
- If queuing for a purchased lunch inside the building

Students would not be encouraged to wear them:

- When in their external base area for example on the front field, tennis courts, quads etc.
- In lessons

Students who choose to wear a face covering, must wear a plain colour covering made from a material that is comfortable and breathable, such as cotton. Bandanas, scarves or face masks with lettering and logos should not be worn. Face coverings must be worn appropriately. Students must bring a clear plastic bag to place the face covering in, when it is not being worn.

Advice on face coverings can be found here:

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Disposable face coverings can be worn. We will provide bins for the safe disposal of these.

We are asking parents/carers to ensure, if their child wears a face covering, it is washed on a daily basis. Thank you.

Thank you, in anticipation, for your support and understanding. If you have any questions on this matter, please do not hesitate to contact your child's Progress Leader on the contactus@highamlaneschool.co.uk email.

Yours sincerely,

P.Kelly

Headteacher