



Dear Parent/Carer

Year 11 Internal Assessments – March 2021

Please find attached a copy of the Year 11 Internal Assessments Timetable. Your son/daughter has today been issued with 2 personalised copies of the Year 11 Internal Assessments timetable which also shows the rooms and their seat numbers for their assessments. These assessments take place between **Thursday 18th March and Wednesday 31st March 2021**. It is essential that students keep these timetables safe.

These are important assessments, the results of which will be used along with other work that your son/daughter has completed to determine his or her final tier of entry for those subjects where different tiers of entry apply. They will also provide post 16 providers with a guide to your son/daughter's likely GCSE grades this summer and will, of course, provide evidence towards your son/daughter's grade when schools are asked to provide a grade for your son/daughter's GCSEs this summer. We would be grateful if you, as well as your son/daughter, make a careful note of all of the arrangements.

Students should go to form first to register prior to any morning assessments and then report to the assessment venue. Morning assessments start at 9.05am; students must be at the correct venue by 9.00am. Afternoon assessments start at 1.15pm (1.05pm on Wednesdays). Students should report to the assessment venue at the end of lunch at 1.05pm (12.55pm on Wednesdays). It is essential that students are punctual for each assessment.

Once again, we would like to reinforce the fact that **mobile phones or other data receiving devices such as smart watches** are **not** allowed in the assessment room under any circumstances. If your son/daughter is found to be in possession of a mobile phone (or any other type of electronic communication or storage device) during an assessment (even if it is turned off) it will be taken from them.

Please ensure that your son/daughter has all of the necessary equipment for these assessments. Students taking assessments will be expected to use a black pen (no other colour), and will require the standard school equipment of a scientific calculator, protractor, ruler, a pair of compasses, highlighter pens, pencil sharpener, a pencil and rubber. These should be in a clear (see through) pencil case. Please note that due to the current Covid-19 restrictions, we will not be lending equipment to students who have forgotten it.

In light of the current Covid-19 restrictions, I want to reassure parents/carers and students that all assessments will be taking place in well ventilated rooms with students appropriately social distanced in accordance with exam board regulations. Students are asked to bring their own hand sanitiser with them.

When students are not involved in these examinations, they should be in their normal lessons.

I'm sure that we can count on your support to ensure that your son/daughter prepares properly for these assessments and that the assessments run as smoothly as possible for the benefit of all students. If you have any questions or concerns, please do not hesitate to contact either myself, Miss Hemmings, Progress Leader for Year 11 or Mr Banks, Deputy Head teacher.

Yours faithfully

Mrs T Ingham
Examinations Officer